



**THE CORPORATION OF THE TOWN OF LASALLE**

**Minutes of the Regular Meeting of the Town of LaSalle Council held on**

July 14, 2020

6:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present: Mayor Marc Bondy, Deputy Mayor Crystal Meloche, Councillor Michael Akpata, Councillor Mark Carrick, Councillor Sue Desjarlais, Councillor Jeff Renaud, Councillor Anita Riccio-Spagnuolo

Administration Present: J. Milicia, Chief Administrative Officer, D. Langlois, Director of Finance and Treasurer, L. Silani, Director of Development & Strategic Initiatives, P. Marra, Director of Public Works, D. Dadalt, Legal Counsel, D. Hadre, Corporate Communications & Promotions Officer, D. Sutton, Fire Chief, John Leontowicz, Police Chief, K. Miller, Deputy Clerk, L. Jean, Deputy Clerk, R. Hyra, Human Resource Manager, J. Osborne, Manager of Engineering, P. Funaro, Manager of Recreation & Culture, N. DiGesù, Manager of IT, G. Koval, IS Administrator, I. Middleton, IS Administrator

**Clerk's Note:** Mayor Bondy, Members of Council, and Administration participated in the Meeting electronically via video conference technology. The Chief Administrative Officer, Deputy Clerk, and IT personnel were present in Council Chambers to participate electronically.

**A. OPENING BUSINESS**

1. Call to Order and Moment of Silent Reflection

Mayor Bondy calls the meeting to order at 6:00 p.m.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

None disclosed.

3. Adoption of Minutes

169/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Desjarlais

That the Minutes of the Closed Meeting of Council held June 23, 2020 BE ADOPTED as presented.

**Carried.**

4. Mayors Comments

Mayor Bondy recognizes Diane Hansen's last day of work June 25, 2020 after over 35 years of service within the Finance Department. Mayor Bondy also recognizes Tina Walters' last day on July 15, 2020 after 33 years of service within the Culture and Recreation Department. Mayor Bondy states that unfortunately a traditional sendoff was not possible due to COVID-19, but wishes them well in retirement.

**B. PRESENTATIONS**

1. LaSalle Police Service - 2019 Annual Report

Mayor Bondy leaves the Chair at 6:04 p.m. to present the LaSalle Police Service 2019 Annual Report.

Deputy Mayor Meloche assumes the Chair at 6:04 p.m.

170/20

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That the LaSalle Police Service 2019 Annual Report as presented by Mayor Marc Bondy, Chair of the LaSalle Police Services Board and John Leontowicz, Chief of the LaSalle Police Service BE RECEIVED for information.

**Carried.**

Deputy Mayor Meloche leaves the Chair at 6:16 p.m.

Mayor Bond re-assumes the Chair at 6:16 p.m.

**E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION**

1. 2019 Audited Financial Statements

Katie denBok, KPMG, appears before Council via electronic participation to provide an overview of the 2019 Audited Financial Statements.

171/20

Moved by: Councillor Desjarlais

Seconded by: Councillor Akpata

That the report of the Manager of Finance/Deputy Treasurer dated June 26, 2020 (FIN-14-2020) regarding the 2019 Audited Financial Statements BE RECEIVED; and

that Council APPROVE and ADOPT the 2019 Audited Financial Statements; and

that the 2019 Audited Financial Statements be posted on the Town of LaSalle website; and

that the 2019 Financial Statements and 2019 Financial Information Returns be submitted to the Ministry of Municipal Affairs (in accordance with Section 294(1) of the Municipal Act).

**Carried.**

2. Drainage Engineer Appointment – Proposed St. Michaels Branch Drain

172/20

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Deputy Mayor Meloche

That the report of the Manager of Engineering, dated May 28, 2020 (PW-12-20) regarding the appointment of Rood Engineering Inc. to the section 4 petition under the Drainage Act for an area requiring drainage BE APPROVED.

**Carried.**

3. Malden Road EA Addendum Status Update

173/20

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That the report of the Director of Public Works and the Director of Development & Strategic Initiatives dated June 26, 2020 (PW-06-20) regarding the Malden Road EA Addendum status update be RECEIVED.

That Council AUTHORIZE administration to request to the County of Essex to move the connecting link program on Malden Road from Reaume Road to Golfview Drive, thus making Malden Road north of Golfview a connecting link.

That Council AUTHORIZE administration to prepare a subsequent report outlining the Town's position on the remaining County roads traversing through Town.

**Carried.**

4. Crosswalk Update/Review (Malden/Reaume and Golfview/Matchette)

174/20

Moved by: Councillor Desjarlais

Seconded by: Councillor Renaud

That the report of the Director of Public Works dated June 29, 2020 (PW-13-20) regarding crosswalk update/review be RECEIVED.

That Council CONCUR that Town administration continue with an education/communication program on crosswalks.

That Council CONCUR that Town administration continue with improvements to pedestrian crossing, Town wide, from both an AODA and an OTM Book 15 standpoint.

That Council APPROVE the upgrading of the Malden/Reaume pedestrian crossover.

That Council APPROVE Town administration to collect traffic volume data on Matchette and Golfview and implement upgrades to the pedestrian crossover if deemed necessary.

**Carried.**

5. Dilapidated Culvert Replacement Policy

175/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Renaud

That the report of the Director of Public Works dated July 6, 2020 (PW-14-20) regarding the Dilapidated Culvert Policy BE RECEIVED; and

That Council APPROVE the new Dilapidated Culvert Replacement Policy as prepared and presented within this report.

**Carried.**

6. Disputed Road Drainage Concerns – 6610 to 6770 Disputed Rd

176/20

Moved by: Councillor Renaud

Seconded by: Councillor Carrick

That the report of the Director of Public Works dated July 6, 2020 (PW-15-20) regarding Disputed Road Drainage concern BE RECEIVED; and

That Council CONCUR that the original offer to infill the ditch on Disputed remain in place; and

That Council APPROVE implementing the requirements under the new dilapidate culvert policy to the 6 affected properties on Disputed Road for a 120 day approval deadline, including payments options.

**Carried.**

7. Request to construct wood privacy fence – F. Pheby

177/20

Moved by: Councillor Desjarlais

Seconded by: Councillor Riccio-Spagnuolo

That the report of the Deputy Clerk dated July 2, 2020 (AD-04-2020) regarding the request from Franca Pheby at 61 Adams Lane for the Town to construct a wood privacy fence adjacent to her property BE RECEIVED, and that Council contribute the cost of a chain link fence to F. Pheby as outlined in this report.

**Carried.**

**Opposed:** Deputy Mayor Meloche, Councillor Akpata, Councillor Carrick.

8. Sterling Lakes Draft Plan of Subdivision (Fanelli) – Request to Designate certain lands as Class 4 under the NPC-300 Noise Guidelines

178/20

Moved by: Councillor Carrick

Seconded by: Councillor Renaud

That the report of the Director of Development & Strategic Initiatives, dated June 30, 2020 (DS-18-2020) regarding a request that has been submitted by the owners of the Sterling Lakes Limited Partnership (Fanelli) for lands located within 300 metres to the west and to the south of the nearest property line for 5000 Howard Business Parkway, BE CLASSIFIED as a Class 4 area pursuant to Publication NPC- 300 (MOECP Environmental Noise Guideline -Stationary and Transportation Sources -Approval and Planning), AND FURTHER THAT the Director of Development & Strategic Initiatives or their designate BE DIRECTED to incorporate additional mitigation measures including warning clauses required for a Class 4 designation pursuant to the Publication NPC-300 in the corresponding subdivision agreement, AND FURTHER THAT the Director of Development & Strategic Initiatives or their designate BE DIRECTED to provide a copy of the Council Resolution approving the Class 4 area classification for the subject lands to Propower Manufacturing Inc.

**Carried.**

#### **G. INFORMATION ITEMS TO BE RECEIVED**

1. Council Member Attendance at Meetings – Q2 April to June, 2020

179/20

Moved by: Councillor Desjarlais

Seconded by: Deputy Mayor Meloche

That the report of the Executive Assistant to the Director of Council Services/Clerk dated June 26, 2020 (CL-14-2020) regarding Council Member attendance at Council and Committee meetings for the period of April to June, 2020 (Quarter 2) BE RECEIVED.

**Carried.**

2. May 2020 Financial Statement and Financial Reports

180/20

Moved by: Councillor Desjarlais

Seconded by: Councillor Renaud

That the report of the Supervisor of Accounting dated June 25, 2020 (FIN-13-2020) regarding the May 2020 Financial Statement and Financial Reports BE RECEIVED.

**Carried.**

3. COVID-19 Financial Impact Update - June

181/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Renaud

That the report of the Director of Finance dated July 6, 2020 (FIN-15-2020) regarding COVID-19 Financial Impact Update – June BE RECEIVED.

**Carried.**

4. Updates to Facility Rentals - Outdoor Sport Surface Use Policy

**Clerk's Note:** Due to COVID 19, changes in procedures with respect to facility rentals at the Vollmer Complex have been established and housekeeping amendments have been added to Policy # M-CR-002 Facility Rentals, Outdoor Sport Surface Use Policy.

Updates include:

1. information for user groups on the town's practices with respect to COVID-19 (for example, the washroom cleaning schedule, what equipment is not disinfected, plans for severe weather since the Vollmer building is closed).
2. The addition of non-COVID related items brought forward by user groups earlier in the year. (smoking, alcohol use)
3. Overall general clean up and updating to the format.

Please see the attached updated Policy for your information.

182/20

Moved by: Councillor Renaud

Seconded by: Deputy Mayor Meloche

That the housekeeping updates made to the Facility Rentals - Outdoor Sport Surface Use Policy by the Manager of Recreation and Culture BE RECEIVED.

**Carried.**

5. Emergency Flood Evacuation Plan with COVID-19 Interim Guidelines Draft

183/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Riccio-Spagnuolo

That the Emergency Flood Evacuation Plan with COVID-19 Interim Guidelines Draft BE RECEIVED.

**Carried.**

6. Summary of Reports to Council

184/20

Moved by: Councillor Desjarlais

Seconded by: Deputy Mayor Meloche

That the Report of the Chief Administrative Officer dated July 14, 2020 being a Summary of Reports to Council BE RECEIVED.

**Carried.**

## H. BY-LAWS

**Clerk's Note:** By-law 8442 is withdrawn as it is a duplicate of By-law 8440.

RECOMMENDATION 185/20

Moved by: Councillor Desjarlais

Seconded by: Deputy Mayor Meloche

That the following By-laws BE GIVEN first reading:

8438 A By-law to amend By-law 8388 being a By-law to authorize the execution of an agreement between Her Majesty the Queen right of Canada as represented by the Minister of Employment and Social Development and The Corporation of the Town of LaSalle for the Accessible Community Playgrounds Project

8439 A By-Law to authorize the execution of Regional Relief and Recovery Fund Contribution Agreement between The Corporation of the Town of LaSalle Tourism Industry Association of Ontario

8440 A By-law to stop up, close and sell an alley system running east-west lying to the north of Lots 412 to 439, both inclusive, Registered Plan 777, LaSalle.

8441 A By-Law to authorize the execution of an Amending Agreement between 2658718 Ontario Inc. and The Corporation of the Town of LaSalle.

8443 A By-law to stop up, close and sell an alley system running north-south lying to the east of Lots 63 to 67, both inclusive, Registered Plan 660, LaSalle.

8444 A By-Law to authorize the sale of Block 37 in Plan 12M-449 to Barbara Ann Piva.

8445 Being a by-law to amend Zoning by-law No. 5050, the Town's Comprehensive Zoning By-law, as amended.

8446 Being a by-law to amend Zoning by-law No. 5050, the Town's Comprehensive Zoning By-law, as amended.

**Carried.**

**Clerk's Note:** By-law 8442 is withdrawn as it is a duplicate of By-law 8440.

RECOMMENDATION 186/20

Moved by: Councillor Desjarlais

Seconded by: Deputy Mayor Meloche

That By-law numbers 8438 to 8441, and 8443 to 8446 BE GIVEN second reading.

**Carried.**

**Clerk's Note:** By-law 8442 is withdrawn as it is a duplicate of By-law 8440.

RECOMMENDATION 187/20

Moved by: Councillor Desjarlais

Seconded by: Deputy Mayor Meloche

That By-law numbers 8438 to 8441, and 8443 to 8446 BE GIVEN third reading and finally passed.

**Carried.**

## I. COUNCIL QUESTIONS

Councillor Carrick requests an Administrative Report be prepared regarding the establishment of a BIA for the Town of LaSalle.

**J. STATEMENTS BY COUNCIL MEMBERS**

Councillor Desjarlais thanks Council, Police, the Public Works team, and the Town for their collaboration and team work in making the June 27th Miracle a huge success.

**N. CONFIRMATORY BY-LAW**

188/20

Moved by: Councillor Renaud

Seconded by: Councillor Akpata

That Confirmatory By-law 8447 BE GIVEN first reading.

**Carried.**

189/20

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Desjarlais

That Confirmatory By-law 8447 BE GIVEN second reading.

**Carried.**

190/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Carrick

That Confirmatory By-law 8447 BE GIVEN third reading and finally passed.

**Carried.**

**O. SCHEDULE OF MEETINGS**

Parks, Recreation and Events Committee - July 16, 2020 - Cancelled

Fire Committee - July 16, 2020 @ 4:00 p.m.

Committee of Adjustment - July 22, 2020 @ 5:30 p.m.

Special Meeting of Council for Planning Act Matters - July 28, 2020 @ 4:30 p.m.

Water and Wastewater Committee - July 28, 2020 - Cancelled

Regular Meeting of Council - July 28, 2020 @ 6:00 p.m.

**P. ADJOURNMENT**

Meeting adjourned at the call of the Chair 8:23 p.m.

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Mayor: Marc Bondy

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Deputy Clerk: Linda Jean